



General Rules Governing Residents of HKU Jockey Club Student Village IV

Preamble

We seek to build a caring and compassionate community through which can foster a culture of empathy and support among residents and staff. To uphold inclusivity among residents from diverse backgrounds within HKU JCSV IV (hereafter “JCSV IV”), please observe and abide by the general rules of the following: -

- Actions or behaviors causing inconvenience, nuisance, harassment to others and/or damage, vandalism of a property should not be accepted and subject to disciplinary action such as suspension or termination of residence.
- Respect other residents’ right to privacy, time to study and rest, property, or normal use of facilities.
- Observe all duly established CEDARS-administered Student Residences and University policies and regulations, as well as local laws.
- Present identification or perform authentication upon the request of an authorizing member of staff
- Ensure that a visitor accompanied by a host resident should behave in a manner in accordance with the CEDARS-administered Student Residences policy.

This supplementary document is to be read and implemented in conjunction with the Residence Handbook. General Rules applicable to all CEDARS-administered Student Residences will be strictly implemented and details of which can be read in the Residence Handbook. Specific rules applicable to JCSV IV are delineated in the following aspects:

1. Occupancy

Accommodation in JCSV IV is provided to assigned residents for the specific purpose of personal residence only. Use of the premises for any other purpose (e.g. leasing, sub-letting, storage, etc.) is prohibited. Residents found giving to another person to reside in or else as inappropriate is subject to disciplinary actions in accordance with University policies and regulations.

2. Change of Rooms

Change of rooms is not allowed. Residents found changing rooms privately is subject to disciplinary actions in accordance with University policies and regulations.

3. Damage or Vandalism

If you find any damage or witness vandalism of a property, please report to security guards and the General Office of JCSV IV immediately. We encourage everyone to treat JCSV IV with due respect under no circumstances that irresponsible behaviors to others are unaccepted.

HKU Jockey Club Student Village IV



4. Emergency

In case of emergency, please refer to the list of maintenance emergencies provided.

4.1 Power Outage

In case of suspension of electrical power of an entire building or a flat. Problems of individual lightings (e.g. faulty connection or flickering of LED light) are not considered as emergency.

4.2 Water Suspension

Loss of water, including hot water, of an entire flat is considered an emergency. Water Leakage considered an emergency only when the leak cannot be controlled by utilizing a pail, pan. Leaking/dripping taps are not considered an emergency.

4.3 Sewer Line Blocked

In case of a toilet or shower stall is blocked. When a sink or shower stall that will not drain are not considered as emergency.

4.4 Water Leakage

In case of extreme leaks, investigation may be carried out on an emergency basis. Residents can place buckets or pots under the leak to protect the residence properties from further damage.

4.5 Broken Locks

Broken or damaged locks will be considered an emergency only when a resident cannot access to the room or cannot secure the room to leave. Door security is considered an emergency if one or more doors cannot be locked or unlocked.

4.6 Broken Windows

In case of an emergency only when it affects the safety or security of occupants or that could cause structural damage.

5. Energy Savings Policy

We will review the usage of each flat every three months against the average consumption and residents may be required to top up for the excessive usage. Savings from utility usage are budgeted back to the operation of JCSV IV so residents may benefit from additional programming and facility improvement.

6. Air-Conditioning Services – Non-Refundable Stored Value for Octopus Card

Residents have to pay the air-conditioning and laundry services via using Octopus Card Reader system at 1/F Kiosk. For the air-conditioning services, all stored value is non-refundable and it is advisable to store the minimum value in lieu of.



7. Furniture

All flats are lockable and furnished with standard provision of furniture. Please do not bring extra furniture and heavy electrical appliances without permission. Furniture, fittings and fixtures installed in rooms/flats must not be altered and/or tampered with items during your stay. All furnishings, if moved, should be reinstated since the commencement of your stay.

8. Smoking, Drugs and Alcohol

8.1 According to the University's policy on smoking, smoking is strictly prohibited in JCSV IV.

8.2 Alcohol misuse and drunkenness and / or disorderly behaviour under its influence are prohibited.

8.3 It is imperative that you stay away from illegal drugs at all times. The penalties for drug offenses in Hong Kong are severe and can result in significant fines and long prison sentences. Illegal possession or consumption, such as Marijuana is a criminal offence under the Dangerous Drugs Ordinance. The maximum penalty is life imprisonment and a fine of \$5 million. To learn more about the anti-drug information, please visit our webpage:

[Say No to Illegal Drugs | Website for Non-local Students \(hku.hk\)](#)

9. Hygiene and Cleanliness

9.1 It is the responsibility of residents to keep their rooms clean and tidy. Residents are also required to maintain their rooms in a safe and healthy condition at all times.

9.2 To be considerate of other health and well-being, residents should keep all communal facilities (e.g. pantries, co-working space, etc.) clean and tidy.

10. Pets

Residents and visitors are not allowed to bring pets to student rooms at JCSV IV. In case of guide dogs' service or programme, please seek prior approval of the management in JCSV IV.

11. Quiet Hours

Residents are expected to maintain a reasonable noise level at all times to avoid disturbing neighbors and fellow residents. Quiet hour of JCSV IV starts from 23:00 to 07:00 daily. The premises is designed for multiple occupancies and mainly allows a quiet personal study and social interaction among residents. The instruction of quiet hours is aimed to encourage mutual respect among residents and ensure a healthy lifestyle and well-being of residents' study, sleep, and relaxation. During study and examination periods, quiet hours will be extended to 24 hours a day.



12. Visitors

All visitors must be hosted and accompanied by residents during the visit and complete registration procedures upon arrival and departure. Each resident should accompany **one visitor only** each time.

- 12.1 Host resident(s) should leave their Student Card(s) at the security counter during visitors' visit, and collect Student Cards in person when visitors sign out. We would also solicit assistance from visitors to leave their contact phone number in Hong Kong, if possible, for emergency contact.
- 12.2 Visitors shall observe the rules and regulations as set out. Any visitor who fails to comply with the rules and regulations is subject to refusal of entry into JCSV IV.
- 12.3 Quiet hour starts from 23:00 to 07:00 daily. Visitors are allowed to visit JCSV IV between 09:00 and 23:00. No entrance of visitors is allowed after 22:30.
- 12.4 Visitors who stay after 23:00 are prohibited and the resident(s) concerned are subject to disciplinary actions of the management in JCSV IV.
- 12.5 Residents who invite visitors to JCSV IV shall accompany them during their visit all the time, and shall be responsible for their conduct and any charges incurred by them.
- 12.6 Visitors of the opposite gender should only use the toilet on 1/F located in communal area.
- 12.7 Be considerate of other residents, visitors and residents must keep the place clean and tidy.

Thank you for your cooperation in making JCSV IV a safe and comfortable place for everyone.

We Look forward to seeing you soon.

Last updated: July 2024